

Supplementary Committee Agenda



Stronger Council Select Committee Tuesday, 19th January, 2021

Place: Virtual Meeting on Zoom

Time: 7.00 pm

Democratic Services Officer: A Hendry
Email: democraticservices@eppingforestdc.gov.uk

6. TERMS OF REFERENCE & WORK PROGRAMME (Pages 3 - 4)

(Chairman/Lead Officer) Please find attached the correct Work Programme for this meeting. The work programme sent out in the main agenda was unfortunately last years programme.

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**Stronger Council Select Committee
Work Programme 2020/21
Chairman: Councillor P Bolton**

| No. | Item | Deadline | Progress and Comments | Programme of Meetings | Lead Officers |
|-----|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------------|-------------------------------------|
| 1. | Corporate Plan Action Plan (KPI's by exception) – performance scrutiny | Corporate Action Plan KPI's, Q1 Apr, May, Jun – 14 July 2020 meeting Q2 Jul, Aug, Sept – 13 Oct 2020 meeting Q3 Oct, Nov, Dec - 19 Jan 2021 meeting Q4 Jan, Feb, Mar – 13 Apr 2021 meeting Live system reporting – by exception. No pre- distributed reports, projection of live data on the night. | | 14 July 2020 13 October 2020 19 January 2021 13 April 2021 | Louise Wade |
| 2. | People Strategy | 14 July and 13 October 2020 – 19 January 2021 & 13 April 2021 Project reporting, issues focussed. | | | Paula Maginnis Jo Budden |
| 3. | Digital Enablement | Prioritisation of Council Technology strategy. Outcome focussed 19 January 2021 | | | Paula Maginnis Maryvonne Hassall |

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| 4. | Accommodation | 14 July and 13 October 2020 - Project reporting, issues focussed | | | Louise Wade Victoria Wright |
| 5. | Financial Issues Paper | 14 July 2020 Scrutiny of MTFS 20/21 onwards | Revenue and Capital Outturn report went to October 2020 meeting. | | Andrew Small Christopher Hartgrove |
| 6. | Draft budget scrutiny | 2021/22 budget setting 19 January 2021 | Budget Monitoring Report went to October 2020 meeting | | Andrew Small |
| 7. | Asset Management Strategy | Council asset strategy (new) | Approved by the Cabinet 13/06/19 and referred to Council 30/07/19 for adoption. | | Andrew Small |
| 8. | Review of Polling Places, Polling Districts & Polling Stations | July 2020 | | | Gary Woodhall |
| 9. | Review of Local Elections 2019 | October 2020 | | | |